

Facilitators' Information

A. Facilitators List

S.L	Name and Designation	Address	Phone and E-mail Address
1)	Mr. Syed Monzur Elahi Former Adviser of Caretaker Government.	House No-06, Road No-137, Block No-C (D), Gulshan, Dhaka-1212,	01711-525115 smelahi@apexfootwearltd.com
2)	Ms. Rokeya Afzal Rahman Former Adviser of Caretaker Government	122-124 Motijheel, C/A, Dhaka,	01711-563509 rokiarahman@hotmail.com
3)	Mr. Mahbubur Rahman, President, ICC, Bangladesh	Subastu Tower (5 th Floor), Panthapath, Dhaka,	011199-850219 9641283, 9641284 info@etbl.org
4)	Mr. Anis-ud-Doula Ex. President, ICC, Bangladesh	Chairman, ACI, tejgaon C/A, tejgaon, Dhaka-1208.	01711-840053 8870982-87 chairman@aci-bd.com
5)	Barrister Nihad kobir Vice-President, MCCI	House No-62, Road No-11, Danmondi, Dhaka,	02-8152835 02-8154769
6)	Mr. Tapan Chaudhury , Former Adviser of Caretaker Government	B,T,M,E,A 8, Panthapath, kawran bazar, Dhaka.।	01711-529977 8833074 (off) 8111203 (Res)
7)	Mr. Abdul Haque , Ex. Director F B C C I.	Haq's Bay 31 Inner circular Road, Nayapalton, Dhaka,	01713-453374 8312842-3, 9335372, 9335677 (off) 8315949 (Res) haqsbay@citech.net
8)	Mr. Monzur Ahmed, Adviser, F B C C I.	60 Motijheel Federation Bhaban, Dhaka.	01670-810916 8859739 (Res) mahmed019@hotmail.com
9)	Mr. Murshed Arif Chawdhury Director, Chittagong Chamber of Commerce & Industry .	House No-12, Road No-1, Nasirabad Housing Society, Nasirabad, Chittagong.	01819-311401 031-658724 macctg@yahoo.com
10)	Mr. MD. Abdul Latif Shikder. Ex. Member (NBR) Dhaka.	66/L, Indira Road, Dhaka.	01711-690408 alatifsikder@yahoo.com
11)	Mr. Ali Ahmed	Apartment No-A-2, House	01711-520060

	Ex. Member (NBR) Dhaka.	No-17, Road No-96, Gulshan, Dhaka	aahmed48@gmail.com
12)	Mr. Md. Shahab Uddin, Ex. Member (NBR) Dhaka.	Flat No-5C, House No-46, Road No-10A, Dhanmondi (Residential Area), Dhaka.	01711-1256555 8118284 mshahab48@yahoo.com
13)	Mr. Khaja Golam Sarwar, Ex. Member (NBR) Dhaka.	10 Park Road, Apartment- 401, Baridara, Dhaka- 1212.	01711-770200 8822297 khwajaghulamsarwar@gmail.com
14)	Faisal Ahmed Chawdhury Ex. Secretary, Ministry of Water Resource and Ex. Commissioner, Custom House, Dhaka.	House-65, Appartment-A- 2, Road-1, Block-I, Bonani, Dhaka.	01713-038328 9873201 (Res) acfaisal1944@hotmail.com
15)	Mr. A.M. Munsur Ahmed, Ex. Member (NBR) Dhaka.	Road-43, House No-37/A, Gulshan, Dhaka-12121.	01713-102090 01730-024838 ammasrur@hotmail.com
16)	Mr. Shah Alam Khan Ex. Member (NBR) Dhaka.	Flat No-B-3, House No- 20, Road No-16, Block No-B, Banani, Dhaka- 1213.	01711-302572 shahalamkhan678@gmail.com
17)	Mr. Md. Abdul Mannan Patowary, Ex. Member (NBR) Dhaka.	73, kakrail, 8th Floor, Room No-16, Dhaka.	01732-635720 patwarimannan@yahoo.com
18)	Mr. Golam Mahbubur Rahman, Ex. Member (NBR)	House No-25, Apartment No-G, Roae No-130, Gulshan, Dhaka.	9893056
19)	Dr. Md. Zahurul Hoque. Ex. Commissioner (NBR)	Apartment No-B-5, House No-84, Road No-23, Block No-A, Bonani, Dhaka.	01713-424871 01670431155 johrul.hoque@gmail.com
20)	Mr. Udayan Barua Ex. Additinal Commisisoner (NBR)	23, Purana palton lane(2nd Floor) Dhaka.	01711-179708 9359189 udbarua@gmail.com
21)	Mr. Md. Nasir Uddin, Ex. Member (NBR) Dhaka.		01916-970242

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B. Facilitator's Qualification

- A retired VAT Officials not below the rank of Joint Commissioner who is efficient and experienced in VAT related issues.
- An Officer from the Judicial Service not below the rank of Additional District Judge
- A lawyer or Chartered Accountant having 7 (seven) years of experience in VAT
- A retired Officer not below the rank of Deputy Secretary who is efficient and experienced in law and legislative matters
- Any businessman experienced in VAT.

C. Amendment of Facilitator's List

National Board of Revenue can amend the list of Facilitators every six months after consultation with the Federation Chamber.

D. The Duties and Responsibilities of the Facilitators

- ✓ To determine the subject matter of dispute to be settled
- ✓ To determine the method and strategy for the settlement
- ✓ To fix the venue and time for the meeting
- ✓ To provide instruction to submit documents
- ✓ To negotiate between both parties.

E. Facilitator's Code of Conduct

- ✓ To perform duties with honesty and sincerity
- ✓ To perform duties independently and impartially
- ✓ Should not engage in an activity not related to the application
- ✓ Can take advice from third person
- ✓ To maintain secrecy for all procedures, documents and information
- ✓ If it is difficult to maintain neutrality, he should decline to facilitate the matter.