

**Statement regarding the payment of salary**  
under section 108 of the Income Tax Ordinance, 1984 (XXXVI of 1984)

Statement for Financial Year:

Name of the employer:

TIN:

Address:

**PART I**

Details of the payments made to employees

Sl. No.	Name of the employee	Designation	Twelve-digit Taxpayer's Identification Number	Total amount of salary, wages, bonus, annuities, pensions, gratuities, commission, fees or profits in lieu of salary and wages including payments made at or in connection with the termination of the employment and advance of salary, etc.
1	2	3	4	5

Periodical cash allowance				
6				
House rent	Conveyance	Entertainment	Medical	Others, if any

Value of rent free accommodation or value of any concession in rent for the accommodation provided by the employer	Value of free conveyance, full time or part time, if any, provided by the employer	Value of free or concessional passages provided by the employer	Salary paid by the employer for domestic and personal services to the employee
7	8	9	10

Employer's contribution to the recognised provident/ superannuation/ pension fund	Value of any benefit or annuity provided by the employer free of cost or at concessional rate or any other sum not included in the preceding columns	Total amount liable to tax under section 21 of the Ordinance	Tax payable on the amount in column 13
11	12	13	14

Eligible amount for tax credit, if any, u/s 44(2)(b) of the Ordinance for tax credit	Amount of tax credit u/s 44(2)(b) of the Ordinance	Net amount of tax payable	Tax deducted	Tax paid to the credit of the Government	Remarks
15	16	17	18	19	20

Mention the amount in taka (₹)

## PART II

### A. Payment made to the employees not having twelve-digit TIN

A1	Number of employees without Twelve-digit TIN	
A2	Total amount of payments as salaries to employees (payments constituting income classifiable under the head "Salaries")	₳
A3	Total amount of such payments made to employees not having twelve-digit TIN	₳
A4	Percentage of payment to employees not having twelve-digit TIN (A3÷A2) x 100	

### B. Payment made to foreign employees

B1	Number of foreign employees	
B2	Total amount of payments as salaries to employees (payments constituting income classifiable under the head "Salaries")	₳
B3	Total amount of such payments made to foreign employees	₳
B4	Percentage of payment to foreign employees (B3÷B2) x 100	

## PART III

### Details of cash reimbursement made to the employees in addition to the amount mentioned in PART I

Sl	Name of employee	Designation	Twelve-digit TIN	Amount of cash reimbursement	Purpose of reimbursement
(1)	(2)	(3)	(4)	(5)	(6)

Mention the amount in taka (₳)

I certify that –

- the above statement contains a complete list of the total amount paid to employees;
- the particulars above are correct and complete.

Signature & Seal

Name .....

Designation

Date of Signature (DD-MM-YYYY):