



Japan External Trade Organization

Official Trade & Investment Promotion Agency, Government of Japan
JETRO Dhaka, I-K Tower (3rd Floor), Plot # Cen, (A)-2, North Avenue, Gulshan-2, Dhaka-1212, Bangladesh

Tel: 8818222-3; Fax : 8818224; URL: <http://www.jetro.go.jp/bangladesh>

June 12, 2022

Mr. Abu Hena Md. Rahmatul Muneem

Chairman

National Board of Revenue

Segun Bagicha, Dhaka

Dear Mr. Rahmatul Muneem,

I am pleased to write this letter to you to nominate a government official of your good organization as a candidate for the 2022/2023 training program of IDE-JETRO, a research institute affiliated with JETRO.

The IDEAS Training Program aims to develop the capacity of the government officials, who are engaged in policymaking related to trade and investment in the emerging and developing countries in Asia and Africa. In order to deepen the understanding on free and fair-trade rules, which Japan has been promoting so far, and to advance the facilitation of trade and investment in the regions.

Since 2020, all programs have been conducted online due to the COVID-19 infection. However, in response to the improvement of the COVID situation, we are planning to resume the short-term invitation to Japan this year. We will combine online study in respective countries and one month's invitation to Japan. We are planning to offer two courses: **Course O-A includes 75 classes in total with an invitation to Japan for about one month, and Course O-B 40 classes by all online.** Duration of the whole program is from **1st September 2022 to 20th January 2023.** Fellows or their organizations are kindly required to prepare PCs, tablets, and other devices, and to bear expenses for joining the program (excluding travel expenses to Japan).

During the training period, your organization is required to cooperate in time management and work coordination so that the fellow can easily participate in the training. Successful fellows who complete all the requirements of Course O-B, or who have completed Course O-A but could not visit to Japan for some reason, will be qualified to be invited for the IDEAS short-term (about two weeks) program held in Japan in the future. (Length of the future program will be subject to change) For more details, please kindly refer to the Lecture Lists, the Note on Application and Selection and the other documents.

As I mentioned above, I would appreciate it if you could pass on the information about our program to officials in your organization and nominate a candidate for our program. Please send the application forms and other documents **before 5th July 2022** to: **JETRO Dhaka**, Address: I-K Tower 3rd Floor, Plot No. CEN(A)-2, North Avenue, Gulshan-2, Dhaka-1212

Contact Point:

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Thank you very much for your cooperation. If you have any questions, please feel free to contact us.

I look forward to hearing from you in due course.

Yours sincerely,



Yuji ANDO
Country Representative
JETRO Dhaka
Cell: 01938-855134

Enclosure:

1. Note on Application/Criteria of Applicant
2. IDEAS Program (Online Training) Regulations
3. Curriculum for Overseas Fellows
4. IDEAS Training Program (online) 2022/2023 Application Form
5. Letter of Reference