



January 17<sup>th</sup>, 2024

## Invitation to the 28th CHRDI Seminar on Customs Capacity Enhancement for International Customs Officials

(March 25<sup>th</sup> – April 1<sup>st</sup>, 2024, Cheonan, KOREA)

Dear Director General,

It is my great honor to invite a representative from your country to **the 28<sup>th</sup> CHRDI Seminar on Customs Capacity Enhancement for International Customs Officials** to be held at Customs Human Resources Development Institute (CHRDI), Korea Customs Service (KCS), Cheonan City, Republic of Korea, **from March 25<sup>th</sup> to April 1<sup>st</sup>, 2024**.

As a WCO RTC specialized in ICT field, CHRDI has been running various capacity building programs for WCO members. This time, we are organizing a seminar with the aim of offering customs officials from around the world an opportunity to seek ways for the improvement of customs administration of participating countries.

With specialists from a variety of customs organizations, participants will gain deeper understanding of the following topics: UNI-PASS (KCS's electronic customs clearance system), Single Window, FTA, IPR, Risk Management, AEO, E-Commerce, etc.

Participants will be provided with a platform for exchanging information on the present state of customs service, especially customs digitalization in their respective countries through the Country Report Session, during which each of the participants will be required to submit materials and deliver a presentation on them. Moreover, to promote practical application of the knowledge gained during the program, participants will be asked to submit a follow-up report summarizing their experience and key takeaways. In addition to this, they will have a great opportunity to experience the richness of Korean history and culture.

When it comes to travel expenditure, CHRDI will cover flight expenses (a round-trip economy class ticket), accommodation, meals and local transportation for **one participant** from your country. We will reimburse the participant for airline tickets they book for themselves on the basis of costs actually incurred. The upper limits of reimbursement for airfare are as follows:

- ① 1,500 USD for a participant from Asia
- ② 2,000 USD for a participant from OCO, Europe
- ③ 2,500 USD for a participant from Africa



Please note that reimbursement **does not cover** daily per-diem and traveler's insurance fees.

We kindly request your timely response regarding the nomination of an eligible participant with the qualifications as follows: (a) sufficient proficiency in the English language; (b) a middle manager or working-level official with over three years of experience in customs fields; (c) no record of attending any in-person seminars or workshops hosted by the KCS (including CHRDI) in the last 5 years.

The nominated participant is requested to complete and submit the attached registration form to CHRDI ([cbcti@korea.kr](mailto:cbcti@korea.kr)) no later than **January 31<sup>st</sup>(Weds.)**. We will send the selected participants the confirmation letter before February 6<sup>th</sup> (Tues.).

Should you have any questions or comments, please feel free to contact *Ms. Mi Jang*, manager with International Training Team(Phone: [+82-\(0\)41-410-8557](tel:+82-041-410-8557) / E-mail: [cbcti@korea.kr](mailto:cbcti@korea.kr)).

I hope that you will find this event interesting and we look forward to welcoming your representative to Korea.

Sincerely yours,

*Yoo Sunhee*  
Director General  
Customs Human Resources Development Institute  
Korea Customs Service

Enclosures:

File Attachments 1: Tentative Program  
2: Registration Form