| **NOMINATION FORM**  **WCO Pre-Accreditation Workshop for Customs Modernization Advisors (CMA)**  **specialized in Human Recourses Management and Development (HRMD)**  **03 to 07 June 2024, Jakarta, Indonesia** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **PLEASE RETURN THE FORM TO THE FOLLOWING ADDRESSES:**  **World Customs Organization**  E-mail: [Karolyn.Salcedo@wcoomd.org](mailto:Karolyn.Salcedo@wcoomd.org); [Dashgin.Aliyev@wcoomd.org](mailto:Dashgin.Aliyev@wcoomd.org)  by **15 March 2024** at the latest | | | | | |
| **INSTRUCTIONS:**   * To be signed by the Head of the administration nominating the candidate, or with his/her authorization. A gender-balanced approach to the nomination of candidates is encouraged. * The candidate and the administration submitting the application must read the attached information carefully to complete the form**.** * A separate form should be used for each candidate nominated. * Please complete this form in type written script. | | | | | |
| **The Customs administration of** | | | |  | **certifies that:** |
| **(name of your Customs administration)** |
|  |  | If the candidate successfully completes the Workshop, he/she shall be made available to the WCO for a maximum period of 12 weeks over the three years following formal accreditation. | | | |
|  |  | All the information provided by the candidate in this form is complete and accurate. | | | |
|  |  | The candidate has a very good command of English. | | | |
| **and nominates:** | | |  | | |
|  | | | **(name of the candidate)** | | |
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**Annex: II**

|  | **General Information** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Given name | | : | |  | | | | |
|  | Family Name | | : | |  | | | | |
|  | Gender | | : | | Male Female Other | | | | |
|  | Date of Birth (dd/mm/yy) | | : | |  | | | | |
|  | Nationality | | : | |  | | | | |
|  | Title and Function | | : | |  | | | | |
|  | Business Address (with full street name & number) | | : | |  | | | | |
|  | Fax and Telephone Numbers (+country code) | | : | | Fax |  | | | |
| Tel |  | | | |
| Mobile |  | | | |
|  | E-mail address | | : | |  | | | | |
|  | | | | | | | | | |
| **2.** | **Travel Information:** | | | | | | | |
|  | Passport Number | : | | Number | | | |  |
| Date of issue | | | |  |
| Date of expire | | | |  |
| Place of issue | | | |  |
|  | Departure/Return City | : | | N/A | | | | |
|  | Name of Airport of Departure/Return | : | | N/A | | | | |
|  |  |  | |  | | | | |
| *Kindly attach a colour copy of the candidate’s passport.* | | | | | | | | |
|  |  |  | |  | | | | |
|  | (Date and Place) |  | | (Signature of the Authorized Official) | | | | |
| Name : | | |  | |
| Title : | | |  | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CURRICULUM VITAE** | | | | | | | | | | | | | | | |
|  | | | Family name | | | : |  | | | | | | | | |
|  | | | First Name | | | : |  | | | | | | | | |
|  | | | Mother Tongue | | | : |  | | | | | | | | |
|  | | | Foreign Language Proficiency | | | : |  | | | | | | | | |
|  | | | | | | | | | | | | | | | |
|  | | | | Read  Very well, Well, Fairly Well | | | | Write  Very well, Well, Fairly Well | | | Speak  Very well, Well, Fairly Well | | | | |
| English | | | |  | | | |  | | |  | | | | |
| French | | | |  | | | |  | | |  | | | | |
| Spanish | | | |  | | | |  | | |  | | | | |
| Other  (specify) | | | |  | | | |  | | |  | | | | |
|  | | | | | | | | | | | | | | | |
|  | | Education | | | | | | | | | | | | | |
| Name, place and country of university or equivalent | | | | | | | | | Degree(s), distinction obtained | | | From (year) | To  (year) | | |
|  | | | | | | | | |  | | |  |  | | |
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|  | IT Skills (list the world-processing and other software with which you are familiar): | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| 1. Data analytics skills and statistic tools (list the tools with which you are familiar)  |  | | --- | |  | | | | | | | | | | | | | | | | |
|  | 1. Report writing and work plan for modernization (attach an example of reports) 2. Posts held during the last 10 years | | | | | | | | | | | | | |
| Dates | | | | | Position/Title/Location | | | | | Brief description of Duties | | | |
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|  | | | 1. Please outline your daily duties in your Customs administration, particularly your experience in handling HRMD policies/procedures. | |
| [Maximum 500 words / No minimum required ] | | | | |
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|  | | |  | |
|  | | | 1. Please outline the biggest challenge that your administration faces in the field of HRMD. | |
| [Maximum 500 words/ No minimum required ] | | | | |
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|  | | |  | |
|  | | | 1. How would you address the challenge that you have mentioned in [11.]? | |
| [Maximum 500 words/ No minimum required ] | | | | |
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|  | | |  | |
|  | | | 1. Please briefly outline your experience in designing training material and as a trainer/lecturer/ presenter/ speaker. (please in addition attach any training material that you designed) | |
| [Maximum 200 words/ No minimum required ] | | | | |
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|  | | |  | |
|  | | 1. Please briefly outline (if any) your experience at an international level over the past decade, and more specifically your experience with the WCO or any other international organization. | | |
| [Maximum 200 words/ No minimum required ] | | | | |
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|  | 1. Please explain your motivation and interest to become a WCO CMA specialized in HRMD. | | |
| [Maximum 500 words/ No minimum required ] | | | |
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| I certify that the statements in response to the above questions are accurate and complete and I undertake to supply, on request, any documentary evidence required in support of them. | | |
|  |  |  |
| Place and Date: |  | Candidate’s Signature |
|  |  |  |

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