



World Customs Organization

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WCO REGIONAL PRE-ACCREDITATION WORKSHOP FOR TECHNICAL AND OPERATIONAL ADVISORS (TOAS) ON DATA ANALYTICS (DA)

Republic of KOREA

From 13th to 17th January 2025

1. Profile of ideal candidate: Qualifications and Competences

To be accredited as WCO Technical and Operational Advisors on DA, candidates need to demonstrate most of the following requirements:

Personal Skills

- Excellent interpersonal and communication skills.
- Personal suitability and the aptitude required for international development work (open-mindedness, patience, self-awareness, cultural awareness, empathy, etc.). A high level of self-motivation, flexibility and commitment to task completion.
- social and communication skills (patient, approachable character; good communicator; respectful of other people; team spirit); methodological skills; high level of personal motivation, flexibility and commitment to completing tasks;

Academic Background

- University-level education or equivalent professional experience of 5 years in public administration.
- A post-graduate university degree would be considered an advantage.

Professional Career Expertise

- Ongoing experience within a Customs administration (at least 5 years).
- Completion of long-term specialized training in DA.
- Experience in DA within a customs environment.
- Experience in implementing Customs modernization processes.
- Competence of DA concepts and understanding of the latest developments and trends.
- Experience as an advisor, facilitator or mentor in DA at national/international level.

Knowledge of WCO Standards and Instruments



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- WCO Capacity Building Framework on Data Analytics
- Data Analysis Practitioner's Handbook
- WCO Data Strategy
- Compendium on Best Practices for Common Data Definitions and Data Standards for Aggregated Customs Statistics
- WCO Study Report on Disruptive Technologies (Chapter III)
- WCO Algorithms enhancing customs operations through advanced data analytics and machine learning
- Online learning course for DA is available on the WCO CLiKC! Platform (<https://clikc.wcoomd.org/>)

International Experience

- Experience working in different cultures.

Vocational Skills

- Ability to communicate effectively and engage with senior Customs managers, as well as other border management and trade representatives and private sector representatives.
- Ability to facilitate group discussions relating to public administration reform and modernization.
- Ability to work effectively in a team by contributing to common objectives. Ability to communicate clearly in writing, demonstrating the competence to think and analyze logically and comprehensively.
- Proven analytical abilities and reporting skills.
- Basic IT skills – Word, Excel, PowerPoint.
- familiarity with online meetings and training platforms (Webex, MS teams, Skype, Zoom, KUDO), etc.

Language Skills

- Proficient English is required. Additional languages are an advantage.

2. Assessment methods

Pre-Accreditation workshops will be held in order to assess candidates as DA TOAs.

a. Stage 1: selection on the basis of qualifications

- Candidates will be selected on the basis of their application forms.
- The number of participants in the accreditation workshop will be limited to a maximum of 10.
- The Secretariat will select the candidates after examining their applications on the basis of the aforementioned criteria.

b. Stage 2: pre-accreditation workshop



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- The candidates will take part in a five-day workshop, where they will demonstrate their skills and knowledge. The workshop will require a high level of participation in the discussions, group activities and presentations.
- The Secretariat will ensure that the candidates have the necessary attributes according to the established criteria. A more detailed programme will be sent out in due course.
- In order to guarantee the transparency of selection, all candidates will be informed of the result of the assessment by the Secretariat. The selected candidates will be able to proceed to Stage 2.

c. Stage 3: activities on the ground and/or online

- Selected candidates who have successfully completed the workshop will be invited to take part in WCO capacity building activities.
- During these activities, the candidate is assessed to determine whether or not his or her accreditation process can be completed.

3. Availability

Participation in the workshop is subject to the prior condition that any participant successfully completing it and subsequently obtaining full accreditation as an TOA-PCA must make him- or herself available to the WCO and set aside a maximum period of 12 (non-consecutive) weeks during the three years following the date of accreditation to provide training or conduct technical assistance activities.