ই-মেইল/বাহক মারফত

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
জাতীয় রাজস্ব বোর্ড
রাজস্ব ভবন, সেগুনবাগিচা, ঢাকা।
[কাস্টমস: WCO Affairs শাখা]

নথি নং- ০৮.০১.০০০০.০৫৬.০২.০১৭.১৮/৮৯ তারিখ: ২৩ জুন ২০২১ খ্রি.।

বিষয়: Strategic Management and intellectual Property Rights (IPR) বিষয়ের উপর ১৩ (তের) মাস মেয়াদী মাস্টার্স ডিগ্রী'র জন্য দরখাস্ত আহ্বান।

সূত্র: WCO হতে প্রাপ্ত পত্র নং 21HL0147E, তারিখ: ১৮ জুন ২০২১/ ব্রাসেলস।

উপর্যুক্ত বিষয় ও সূত্রের প্রতি সদয় দৃষ্টি আকর্ষণপূর্বক আদিষ্ট হয়ে জানানো যাচ্ছে যে, Japan-WCO Human Resource Development Programme (Scholarship Programme) এর আওতায় Strategic Management and intellectual Property Rights (IPR) বিষয়ে মাস্টার্স ডিগ্রী সম্পন্ন করার জন্য সূত্রোক্ত পত্রের মাধ্যমে WCO এর সদস্য দেশসমূহ হতে প্রার্থী মনোনয়ন চাওয়া হয়েছে। এ প্রোগ্রামটি জাপানের টোকিওতে অবস্থিত Aoyama Gakuin University (AGU) তে অনুষ্ঠিত হবে। এ পত্রের সাথে সংযুক্ত দলিলাদিতে উক্ত স্কলারশিপ প্রোগ্রাম বিষয়ে বিস্তারিত তথ্য সন্নিবেশিত আছে।

০২। বর্ণিতাবস্থায়, উপর্যুক্ত মাস্টার্স প্রোগ্রামে অংশগ্রহণের লক্ষ্যে বাংলাদেশ কাস্টমস এর যোগ্য ও আগ্রহী কর্মকর্তাগণকে **(সহকারী কমিশনার ও তদূর্ধ্ব) আগামী ১৬ জুলাই ২০২১ খ্রি.** তারিখের মধ্যে আবেদনপত্র (PDF এবং MS Word Nikosh Font-12) যথাযথ কর্তৃপক্ষের মাধ্যমে জাতীয় রাজস্ব বোর্ডে ই-মেইলযোগে [wcoaffairs.nbr@gmail.com; বরাবর: চেয়ারম্যান, জারাবো ও দৃষ্টি আকর্ষণ: ২য় সচিব (WCO Affairs)] প্রেরণ করার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

০৩। উল্লেখ্য, বিরাজমান কোভিড-১৯ পরিস্থিতি বিবেচনায় সূত্রোক্ত বিষয়ে জাতীয় রাজস্ব বোর্ডর সাথে যোগাযোগের ক্ষেত্রে সংশ্লিষ্ট সকলকে শুধুমাত্র ই-মেইল মাধ্যম ব্যবহার করার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

সংযুক্তি: ০৬ (ছয়) পাতা (ই-মেইলে প্রেরিত)।

(মোঃ শহিদুজ্জামান সরকার)
দ্বিতীয় সচিব (কাস্টমস: WCO Affairs)
জাতীয় রাজস্ব বোর্ড, ঢাকা।
ই-মেইল: shahid.zaman31@nbr.gov.bd

বিতরণ: (জ্যেষ্ঠতার ক্রমানুসারে নয়)

১। প্রেসিডেন্ট, কাস্টমস, এক্সাইজ ও মূসক আপীলাত ট্রাইব্যুনাল, জীবন বীমা টাওয়ার, ১০ দিলকুশা বা/এ, ঢাকা।
২। কমিশনার, কাস্টম হাউস, ঢাকা/চট্টগ্রাম/মোংলা, খুলনা/পানগাঁও/আইসিডি/বেনাপোল।
৩। প্রকল্প পরিচালক, ভ্যাট অনলাইন প্রকল্প, ঢাকা/ন্যাশনাল সিঙ্গেল উইন্ডো প্রকল্প, ঢাকা/বন্ড অটোমেশন প্রকল্প, ঢাকা।
৪। কমিশনার, কাস্টমস, এক্সাইজ ও ভ্যাট কমিশনারেট, ঢাকা (উত্তর)/ঢাকা (দক্ষিণ)/ঢাকা (পূর্ব)/ঢাকা (পশ্চিম)/রংপুর/কুমিল্লা/চট্টগ্রাম/রাজশাহী/সিলেট/খুলনা/যশোর/বৃহৎ করদাতা ইউনিট (মূসক), ঢাকা।

৫। মহাপরিচালক, শুল্ক রেয়াত ও প্রত্যর্পণ পরিদপ্তর, ঢাকা/ কাস্টমস, এক্সাইজ ও ভ্যাট ট্রেনিং একাডেমী, চট্টগ্রাম/ নিরীক্ষা গোয়েন্দা ও তদন্ত অধিদপ্তর, মূসক, ঢাকা/ কাস্টমস গোয়েন্দা ও তদন্ত অধিদপ্তর, ঢাকা।

৬। মহাপরিচালক, সেন্ট্রাল ইন্টেলিজেন্স সেল (সিআইসি)/গবেষণা ও পরিসংখ্যান অনুবিভাগ জাতীয় রাজস্ব বোর্ড, ঢাকা।

৭। কমিশনার, কাস্টমস, এক্সাইজ ও ভ্যাট (আপীল) কমিশনারেট, ঢাকা-১/ঢাকা-২/খুলনা/চট্টগ্রাম।

৮। কমিশনার, কাস্টমস বন্ড কমিশনারেট, ঢাকা/চট্টগ্রাম।

৯। কমিশনার, কাস্টমস মূল্যায়ন ও অভ্যন্তরীণ নিরীক্ষা কমিশনারেট, ঢাকা।

১০। সিস্টেমস ম্যানেজার, জাতীয় রাজস্ব বোর্ড, ঢাকা **[জাতীয় রাজস্ব বোর্ডের ওয়েবসাইটে প্রকাশের অনুরোধসহ]।**

১১। প্রথম সচিব (সকল), কাস্টমস ও ভ্যাট অনুবিভাগ, জাতীয় রাজস্ব বোর্ড, ঢাকা।

১২। দ্বিতীয় সচিব (সকল), কাস্টমস ও ভ্যাট অনুবিভাগ, জাতীয় রাজস্ব বোর্ড, ঢাকা।

অনুলিপি জ্ঞাতার্থে: (জ্যেষ্ঠতার ক্রমানুসারে নয়)

১। পি এস টু চেয়ারম্যান, জাতীয় রাজস্ব বোর্ড, ঢাকা [চেয়ারম্যান মহোদয়ের সদয় অবগতির জন্য]।

২। প্রথম সচিব (কাস্টমস: আন্তর্জাতিক বাণিজ্য ও চুক্তি), জাতীয় রাজস্ব বোর্ড, ঢাকা।

২। পিএ টু সদস্য (গ্রেড-১) (মূসক নীরিক্ষা ও গোয়েন্দা)/(কাস্টমস রপ্তানি বন্ড ও আইটি),জাতীয় রাজস্ব বোর্ড, ঢাকা [সদস্য মহোদয়ের সদয় অবগতির জন্য]।

৩। পিএ টু সদস্য (বোর্ড প্রশাসন)/(কাস্টমস ও ভ্যাট প্রশাসন)/(মূসক বাস্তবায়ন ও আইটি)/(কাস্টমস নীতি)/(মূসক নীতি)/ (কাস্টমস নিরীক্ষা, আধুনিকায়ন ও আন্তর্জাতিক বাণিজ্য), জাতীয় রাজস্ব বোর্ড, ঢাকা [সদস্য মহোদয়ের সদয় অবগতির জন্য]।

৪। অফিস কপি।

World Customs Organization

Rue du Marché 30, B-1210 Brussels, Belgium
T: +32 (0)2 209 92 11 / info@wcoomd.org
Bank account: IBAN 210-0475126-72

Att. WCO developing-country Members

18.06.2021 / Brussels
21HL0147E

Dear Director General,

I am pleased to inform you that the World Customs Organization (WCO) will award a number of scholarships for the Master's Degree Programme in **Strategic Management and Intellectual Property Rights (IPR)** at the Aoyama Gakuin University (AGU), Tokyo, Japan. Funds for these scholarships will be provided by Japan Customs under the Japan-WCO Human Resource Development Programme (Scholarship Programme).

The Scholarship Programme is aimed at **promising young managers from the Customs administrations of developing-country WCO Members**. Candidates should have demonstrated **potential for growth and commitment to the service** of their Administration and should be **fully proficient in English**. Conditions of candidacy and selection are specified in the attachment. This Master's Degree programme will start in March 2022 and finish in March 2023.

The Master's Degree Programme comprises two segments : an academic segment and a practical segment. The academic segment starts with focused teaching of foundational skills in strategic management and IPR. It then moves to a range of applied topics which help scholars understand how to design, implement, and evaluate public policies, in particular Customs policy, in accordance with development strategies for organizations. The practical segment is taught in co-operation with Japan Customs, including the Japan Customs Training Institute.

Attached to this letter you will find a set of documents which set out the administrative provisions governing the Programme, as well as the application procedures and other relevant information from the University. If you would like to nominate a candidate from your Administration for this Scholarship Programme, please arrange for the application to be submitted with all supporting documents, including the Nomination Form from your Administration (downloadable from the below-mentioned Website after online registration).

World Customs Organization

Rue du Marché 30, B-1210 Brussels, Belgium
T: +32 (0)2 209 92 11 / info@wcoomd.org
Bank account: IBAN 210-0475126-72

The application process for candidates is as follows:

- The nominated applicant requests Website access via the online registration option on the AGU's Website (http://www.aoyamasmiprp.jp/), which should be completed **by 13 August 2021**.
- The applicant must then complete the application forms and submit them with all the supporting documents **by 1 September 2021** to the AGU Master's Programme Admissions Office address as indicated on the application Web page.

Please note that applications received after the deadlines will not be considered. As late submissions, including of supporting documents such as proof of English proficiency, are not acceptable, applicants and nominating Administrations are encouraged to prepare the required documents well in advance.

If you have any questions regarding this Programme, a member of your staff may contact Mr. Takashi Sato of the WCO Capacity Building Directorate (Tel.: + 32 2 209 96 47; E-mail : scholarship@wcoomd.org), or the Master's Programme Admissions Office at the AGU Graduate School of Business (Tel.: + 81 3 3409 6239; E-mail : info_smiprp@busi.aoyama.ac.jp).

Yours sincerely,

Kunio Mikuriya
WCO Secretary General

(Annex 1)

Japan-WCO Human Resource Development Programme
（Scholarship Programme）

【Strategic Management and Intellectual Property Rights】
2022/2023

ADMINISTRATIVE PROVISIONS

Introduction

1. The major objective of the Japan-WCO Human Resource Development Programme is to provide scholars with the conceptual understanding and technical competence that are required to leaders who lead the organizations in the area of taxation and Customs. Scholars are expected to return to home Customs in order to utilize their knowledge and skills acquired through the programme and disseminate them to home Customs administrations.

2. The Japan-WCO Human Resource Development Programme (Scholarship Programme) provides a grant covering travel, subsistence, admission, tuition and other approved expenses to enable promising young Customs managers from developing countries to undertake Master's level studies at the Aoyama Gakuin University (AGU) in Tokyo, Japan.

3. The following administrative provisions govern this Scholarship Programme. If a nominee or a concerned person in the nominating administrations has any questions, he/she should address them to the Capacity Building Directorate of the WCO Secretariat before the Scholarship is accepted.

   Capacity Building Directorate,
   World Customs Organization,
   Rue du Marché 30, 1210 Brussels, Belgium
   Tel : + 32 2 209 96 47
   Fax : + 32 2 209 94 96
   e-mail : scholarship@wcoomd.org

Conditions of candidacy and selection

4. The candidates should be in good health to productively pursue studies in Japan, preferably below 40 years of age as of 1 April 2022.

5. The recipients of Scholarships under this Programme will enrol for **the Master's Degree programme in Strategic Management and Intellectual Property Rights (IPR)** programme at the AGU.

6. This Scholarship is for one academic year starting from April 2022. There will be a preparatory course in March 2022 for a few weeks before the start of the Programme. The Scholarship period cannot be extended.

7. The candidates should be Customs officers **fully proficient in English** (a minimum TOEFL score of internet Based Test (iBT) 79 / TOEFL iBT home edition 79 / Paper Based Test (PBT) 550 or IELTS Academic Module 6.0, to prove their language proficiency). They should have a university degree or equivalent qualification.

8. The candidates should have at least **2 years** of work experience in Customs and should have assessed potential for advancement. In the selection, preference will be given to candidates who have experience in IPR border enforcement, and who are expected to work in the IPR-related section of their Customs administration after this Scholarship Programme.

9. Individuals who have already been awarded a scholarship under the Japan-WCO Human Resource Development Programme in the past will not be entitled to apply for this Scholarship Programme.

10. After the completion of the Programme, **the candidates should continue to work in their home Customs administration for 3 years at least**.

11. The candidates will be selected by the WCO in consultation with the AGU. The AGU shall inform the candidates about their selection or otherwise. The WCO will send a congratulatory letter to the administrations whose candidates have been selected.

12. In accepting a Scholarship, the candidate:

    - Must fill out and submit Scholar Guidelines to WCO, which will be shared later.

    - Undertakes to work full time on the assigned Programme. It will not be possible to undertake other activities not related to the Programme.

    - Undertakes to comply with the laws and show due respect for the culture and way of life of the host country.

13. The application process for candidates is as follows:

    - The nominated applicant requests website access via **online registration** option on the AGU's website (http://www.aoyamasmiprp.jp/), which should be completed **by 13 August 2021** whereupon applicant will be provided with an ID and Password to download application forms.

    - The applicant must then complete the **application forms** and **submit them with all the supporting documents** (including the Nomination Form from your Administration, which is downloadable from below-mentioned website) **by 1 September 2021** to the AGU Master's Programme Admissions Office at below indicated address.

14. **The original set of Application Forms with all supporting materials, including Nomination Form from your Administration,** should be completed and returned to:

    Master's Program Admissions Office
    Graduate School of Business
    Aoyama Gakuin University
    4-4-25 Shibuya, Shibuya-ku
    Tokyo 150-8366
    Japan
    Telephone : + 81 3 3409 6239
    Fax : + 81 3 3409 4575
    e-mail : info_smiprp@busi.aoyama.ac.jp
    Website : http://www.aoyamasmiprp.jp/

    with the envelope marked, "Application for the WCO Scholarship". For more detailed information, please see the "Application Procedures" of the AGU, as enclosed herewith.

15. A duplicate set will be made and sent to the WCO Secretariat by the AGU Admissions Office. Therefore, it is not necessary to send a duplicate set to the WCO Secretariat.

16. Please note that **applications received after the deadlines will not be considered**. As late submissions, including of supporting document such as proof of English proficiency, are not acceptable, applicants and nominating Administrations are encouraged to prepare for required documents well in advance.

FINANCIAL ARRANGEMENTS

Accommodation and living allowance

17. An all-inclusive allowance of 147,000 Japanese yen per month will be granted to cover the cost of accommodation, meals and incidental expenses for the study period. The amount of the allowance is subject to change according to the decision of the Japanese Government. (The allowance will be paid in Japanese yen.)

18. The Scholars will be offered assistance by the AGU to find residential accommodation at a reasonable rent.

19. The candidates should note that the allowance will not be sufficient to cover the expenses of any accompanying dependants. No family-related expenses will be paid or added to the monthly living allowance.

Health certificate

20. The Scholars selected will have to undergo a comprehensive medical examination and submit a certificate from a licensed physician ***certifying that they are free from any medical condition that would impair his/her studies during the Programme.***

TRAVEL ARRANGEMENTS

Travel costs

21. The cost of travel (return trip) between the Scholar's place of residence and Tokyo will be borne by the Programme budget. For this purpose, an economy class pre-paid air ticket by the most direct route will be arranged by the AGU through a local travel or airline office or by courier in the country of the selected candidate. Transportation cost between the Scholar's place of residence and departure/arrival airport should be borne by the Scholars.

22. Any additional costs entailed with the changes of the pre-arranged itineraries or cancellation of the flight without reasonable grounds after the issuance of e-ticket should be borne by the Scholar or his/her home administration.

Insurance

23. No insurance coverage is provided by the WCO/Japan in respect of personal accidents or damage to or loss of personal effects during transport to or from Tokyo.

Passports - Visas

24. Persons entering Japan must hold a valid passport and visa. Vaccination requirements depend upon nationality, and the Scholar is personally responsible for complying with those requirements. The AGU will provide the selected candidates with a letter certifying enrolment in the Japan-WCO Scholarship in order that he/she may apply to the Japanese Embassy in his/her home country for a **college student visa,** authorizing temporary residence in Japan for the duration of the Programme.

COMPLETION OF THE PROGRAMME

25. Scholars are expected to complete the Programme as scheduled. Early repatriation may be authorized only on medical grounds or for other similarly important reasons. If a Scholar withdraws from the Programme before commencement of the Programme or before its scheduled completion, he/she shall not be entitled to any benefits from the date of the decision. The WCO may request for refund of any expenses that are incurred from his/her withdrawal to the Scholar. In case refund is requested, if the scholar cannot afford this for any reason, the organization to which the Scholar belongs should undertake the obligation.

26. On completion of the Programme, the Scholar is required to go back to his/her home country without delay. In the event of no return, the WCO may request for refund of the scholarship to the Scholar or to the organization to which the Scholar belongs. The WCO/Japan will pay travel costs, as described above, for the Scholar's return journey from Tokyo to the point of first departure. Entitlement to return travel expenses shall cease if the Scholar does not leave Tokyo within two weeks of completion of the Programme, unless he/she has any compelling reason for extending his/her stay.

27. In the event of a Scholar failing to complete the Programme, a request for partial refund may be sent to the Scholar. In case refund is requested, if the scholar cannot afford this for any reason, the organization to which the Scholar belongs should undertake the obligation.

28. After half a year and 3 years respectively from completion of the Programme, Scholars should report to the WCO and the AGU indicating the post they occupy in their home administration and how they have been utilizing the experience they acquired in Japan.

(Annex 2)

<Note from the Aoyama Gakuin University>

Strategic Management and Intellectual Property Rights Program (SMIPRP)

The Graduate School of Business at AGU welcomes potential students who have a strong interest in conducting rigorous empirical and/or theoretical research integrated with their own practical work experiences. If you wish to apply for the SMIPRP at AGU, please visit our website (http://www.aoyamasmiprp.jp/), carefully read and strictly follow the admission guidelines and instructions.

1. Program

Strategic Management and Intellectual Property Right Program (SMIPRP)

2. Number to be admitted

The number of students to be admitted for SMIPRP course is approximately 10.

3. Application Requirements

- **Bachelor's Degree or Higher**
- **Proficiency in English**:

  Suitable level of proficiency in English to be able to write a thesis is required.

  Minimum scores in relevant English tests should be as follows:

  TOEFL iBT (internet based test) 79,

  TOEFL iBT home edition 79,

  TOEFL PBT (paper based test) 550,

  IELTS Academic Module 6.0 (in each band)

  The score should be obtained within the past two years of the application.

  TOEFL ITP score is not accepted.
- **Online PC Environment**:

  Applicants must have online PC environment in which you can run Zoom (https://zoom.us/) for an interview."

4. Application Procedure (Please check the SMIPRP website for more details)

Step 1　Online Registration: First, you will need to create a login account to proceed with your application. To create a login account, fill out and submit the online registration form with the necessary information.

Step 2　Notification of ID&Password: Upon your submission of the online registration form, your ID and password will be sent to you via email.

Step 3　Download Application Forms: Please go to the top page of the SMIPRP website and click the 'LOGIN' button. Then you are required to enter the provided ID and password in the login page to proceed to the next step in order to download and fill out the designated Form1-5.

Step 4　Mail designated Application forms & other required documents: Please send all the designated application forms and other required documents by DHL or any other registered express mailing delivery service to be received by the deadline.

Mailing Address

Master's Program Admissions Office
Graduate School of Business
Aoyama Gakuin University
4-4-25 Shibuya, Shibuya-ku
Tokyo 150-8366
JAPAN

Step 5　Online Interview with selected applicants: After reviewing applications, the Admissions Committee for the SMIPRP will request an interview for selected applicants (i.e. those applicants who have successfully passed the documentary examination). Those who are selected will receive the notification and scheduling information on the interview via email. Interviews are conducted via Zoom.

5. Admission Calendar

- Online Registration　up to August 13, 2021
- Mailing Materials　up to September 1, 2021
- Notification of Invitation to Interview　September 24, 2021
- Online Interview　October 5 through 9, 2021
  ※Interview schedule will be assigned from one of these days
- Notification of enrollment acceptance　November 18, 2021
- Submission of enrollment documents　December 2, 2021

6. WCO Scholarship

Full tuition scholarship is awarded to full-time candidates who have been accepted for study at AGU and approved by the WCO. You may apply for the scholarship when you submit the application for admission.

Requirement to apply for the Scholarship

- A candidate must be a customs officer of a developing member of the WCO with quality work experience of at least two years in the field of customs policy and administration in his/her home country.
- Preferably under 40 years of age as at April 1, 2022

What the Scholarship covers

- A monthly stipend is granted to cover living expenses during your studies at AGU. This stipend cannot be increased to cover family members. The amount of your stipend is subject to change according to the decision of the Japanese Government.*
- Your admission and tuition fees will be paid by the scholarship sponsors.
- Round-trip economy-class air tickets between your home country and Japan are also included.

*The total amount of the scholarship is 147,000 yen per month. (as of 2021)

The Educational Policy of Aoyama Gakuin

Aoyama Gakuin has as its aim education based upon the Christian faith and as its purpose the building up of persons who live in sincerity before God, who seek for truth with humility, and who actively take responsibility for all people and for society in a spirit of love and service.

SMIRP

The Strategic Management and Intellectual Property Rights Program

Access to AGU

Aoyama Campus is located in the center of Tokyo with convenient access by public transportation. Both Shibuya Station and Omotesando Station are within 10 minutes' walking distance.

Airport Limousine (https://www.limousinebus.co.jp/en/)
From Narita Airport to Shibuya Station (75-125 minutes).
From Haneda Airport to Shibuya Station (30-70 minutes).

Train from Narita Airport to Shibuya Station or Omotesando Station
Take the JR Narita Express and get off at Shibuya station (78 minutes).

For those who wish to get to AGU from Omotesando station, take the JR Narita Express to Shibuya station, change to Tokyo metro Ginza line or Hanzomon line, and get off at Omotesando station (5 minute-walk from B1 exit). Link for **JR Narita Express (https://www.jreast.co.jp/e/nex/)**

Aoyama Gakuin University

Aoyama Gakuin University ▶▶▶ **https://www.aoyamasmiprp.jp/**

Printed 2021

Welcome to Aoyama Gakuin University

Aoyama Gakuin University (AGU) is one of the top private universities in Asia, located in the heart of metropolitan Tokyo, Japan.

www.aoyamasmiprp.jp

School Motto >>> The Salt of the Earth, The Light of the World (Matthew 5:13-16)

About SMIPRP

The Strategic Management and Intellectual Property Rights Program (SMIPRP) is a 12-month master's degree program at AGU's Graduate School of Business and offers cutting-edge classes and practical management skills for future leaders, particularly in customs organizations around the world. All instruction on the SMIPRP is given in English, and the program is open to students worldwide. This master's degree program operates under the sponsorship of the World Customs Organization (WCO).

Our Mission

Developing countries face enormous challenges in trying to achieve sustainable development. This is due, in part, to the lack of effective and efficient financial institutions and regulatory regimes. To build such institutions, developing countries need human capital with excellence in management knowledge and skills capable of designing and implementing sound public policies. This is where AGU finds its mission: "to be a school for training and research for future leaders in the policy arena."

The SMIPRP at AGU's Graduate School of Business, in cooperation with WCO, takes a leading role in achieving this mission by offering a master's degree program that nurtures future leaders in customs-related organizations. As a leading research institution in Business and Management, we pursue quality research in such areas as strategic and organizational management and intellectual property rights, offering continuous feedback to future executives in customs-related organizations.

The characteristics of the SMIPRP are threefold:

- The SMIPRP places its educational focus on management.
- The SMIPRP aims to incorporate Western theories of business management and research findings with those of Japan as the economic center of Asia.
- The SMIPRP strives to educate students about the management practices of private companies from a practical standpoint, which we believe contributes to nurturing future leaders not only for the organizational development of customs but also for the sustainable development of countries.

Program Overview

The SMIPRP is configured by four pillars, under which several numbers of courses are available for students as follows:

1. **Strategic Management**
   Course Subjects:
   Competitive Strategy/ Management/ Organizational Management/ Innovation Management/ Multinational Financial Management

2. **Intellectual Property Rights**
   Course Subjects:
   IPR Enforcement at the Border/ Intellectual Property Rights / Copyright law

3. **Customs and Tariffs**
   Course Subjects:
   Customs Reforms & Modernization/ Practicum in Customs Administration/ Customs Law/ Customs Tariff Law

4. **Research**
   Course Subjects:
   Master Thesis / Academic Writing/ Statistical Analysis

Skills

The SMIPRP aims to provide students with management knowledge and skills in three main areas:

Admissions Flow

Application Advice:
Complete STEPS 1, 2, and 3 A.S.A.P so you will have ample time to assemble the strongest possible application packet.

- STEP 1 Online Registration
- STEP 2 Notification of ID & Password
- STEP 3 Download Application Forms
- STEP 4 Submit by Post Designated Application Forms & Other Required Documents
- STEP 5 Online Interview with Selected Applicants
- Announcement of Final Successful Applicants
- Arrangement for Enrollment
- Arrival in Japan

Strategic Management and Intellectual Property Rights Program (SMIPRP)

The Graduate School of Business at AGU welcomes potential students who have a strong interest in conducting rigorous empirical and/or theoretical research integrated with their own practical work experiences. If you wish to apply for the SMIPRP at AGU, please visit our website (**https://www.aoyamasmiprp.jp/**), carefully read and strictly follow the admission guidelines and instructions.

1. Number to be admitted

The number of students to be admitted for the SMIPRP course is approximately 10.

2. Qualification for Applicants

– **Bachelor's Degree or Higher**
– **Proficiency in English:**
Suitable level of proficiency in English to be able to write a thesis is required. Minimum scores in relevant English tests should be as follows:
TOEFL iBT (internet-based test or Home Edition) 79 / TOEFL PBT (paper-based test) 550
IELTS Academic Module 6.0 (in each band)
The score should be obtained within the past two years of the application.
– **The Official Letter of Proof**
For those who have received education in English, please obtain an official letter of proof from the graduated university indicating that your education was conducted in English.
– **Online PC Environment:**
Applicants must have an online PC environment in which you can run Zoom (**https://zoom.us/meetings**) for an interview.

3. Application Procedure (Please check the SMIPRP website for more details)

– **Step 1 Online Registration:**
First, you will need to create a login account to proceed with your application. To create a login account, fill out and submit the online registration form with the necessary information.

– **Step 2 Notification of ID&Password:**
Upon your submission of the online registration form, your ID and password will be sent to you via email.

– **Step 3 Download Application Forms:**
Go to the top page of the SMIPRP website and click the 'LOGIN' button. Then you are required to enter the provided ID and password on the login page to proceed to the next step in order to download and fill out the designated Form1-5.

– **Step 4 Submit by post Designated Application Forms & Other Required Documents:**
Send all the designated application forms and other required documents by the deadline. Sending by DHL is recommended. (As of June, 2020, EMS suspends services to many countries).
Postal Address
Master's Program Admissions Office,
Graduate School of Business,
Aoyama Gakuin University
4-4-25 Shibuya, Shibuya-ku,
Tokyo 150-8366, JAPAN

*Required documents should be submitted in typewriting, not in handwriting.
*Please contact us if measures taken in response to COVID-19 by the postal and courier services connecting your country and Japan will interfere with your ability to submit your complete application packet so that the packet arrives at our office on or before the application due date.

– **Step 5 Online Interview with Selected Applicants:**
After reviewing applications, the Admissions Committee for the SMIPRP will request an interview for selected applicants (i.e. those applicants who have successfully passed the documentary examination). Those who are selected will receive a notification and scheduling information about the interview via email. Interviews are conducted via Zoom.

4. Admissions Calendar

Online Registration	Up to Mid-August
Post Application Forms	Early September
Notification of Invitation to Interview	Late September
Online Interview	Early October
Notification of Enrollment Acceptance	Mid November
Submission of Enrollment Documents	Early December

* Schedule is tentative. For details, please refer to our website.

5. WCO Scholarship

Full tuition scholarship is awarded to full-time candidates who have been accepted for study at AGU and approved by the WCO. You may apply for the scholarship when you submit the application for admission.

Requirements to Apply for the Scholarship
– Government officials of developing countries with at least two years' work experience in customs-related fields.
– Preferably under 40 years of age as of 1 April of the enrollment year.

What the Scholarship Covers
– A monthly stipend is granted to cover living expenses during your studies at AGU. This stipend cannot be increased to cover family members. The amount of your stipend is subject to change.
– Your admission and tuition fees will be paid by the scholarship sponsors.
– Round-trip economy-class air tickets between your home country and Japan are also included.