

JOB DESCRIPTION

Post : Technical Attaché (Compliance and Enforcement Sub-Directorate,
Revenue Programme)
Compliance and Facilitation Directorate

Ideal candidate

The ideal candidate would be able to demonstrate specific knowledge and experience in the fields of enforcement and investigation, and would be able to demonstrate specific knowledge and experience in the field of Customs Revenue from an enforcement perspective, including sound knowledge in fighting Customs commercial fraud. International experience or experience working within an international organization would also be highly regarded.

The ideal candidate would have a sound understanding and working knowledge of the instruments and activities dealt with by the Compliance and Enforcement Sub-Directorate of the WCO.

Main duties

The incumbent will be expected to carry out the following duties :

- Draft technical, policy, and procedural documents and undertake studies and analyses on Customs enforcement matters associated with international cross-border activities, particularly relating to Customs commercial fraud and associated risks;
- Organize and/or participate in enforcement and investigation activities related to the various forms of commercial fraud, such as misclassification, false origin and undervaluation;
- Deliver training and technical assistance in the area of Customs enforcement and investigation, in particular in the field of revenue fraud, using technical documents prepared by the WCO for Members' guidance and general public information;
- Prepare working documents and briefs for the Policy Commission and the Council, and assist with the organization of Technical Committee and Working Group meetings, and the preparation of related documents for Chairpersons, as well as documents on cross-Directorate matters, and/or draft the reports on those meetings;
- Represent the WCO at meetings, in Customs administrations, in other international and regional organizations and/or in intergovernmental organizations with competence in the enforcement or trade compliance domain;
- Develop productive working relations with the private sector and other organizations, to ensure that all stakeholder needs are taken into consideration, where necessary, during the development of policies and procedures;
- Write briefing notes and texts for presentations/speeches given by the Secretary General and other senior Secretariat staff;

Annex I

- Design materials for, and lecture at, seminars and training courses on behalf of the WCO; and
- Draft articles for WCO publications and those of other international organizations.

The person appointed will also be required to perform such other duties as may be assigned, and may be subject to reassignment within the WCO Secretariat.

Qualifications

- A university degree or equivalent combination of professional experience, skills and knowledge relevant to the position.
- Applicants must be proficient in drafting and speaking in at least one of the WCO's official languages (English and French). Knowledge of another language (written and spoken) would be advantageous.
- The candidate must have good analytical, drafting and oral communication skills. An experience with mirror analysis and analysis software such as "R" or Python would be advantageous.
- The candidate must be able to deliver clear and concise presentations in one of the WCO's official languages.
- The candidate should have a good knowledge of computer applications, such as OneDrive, Excel, Word, PowerPoint and Outlook.
- The candidate must have good interpersonal skills, be prepared to work in a team and have the ability to work successfully in an international environment.

May 2023.