



World Customs Organization

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Dear Director General,

I am pleased to inform you that the World Customs Organization (WCO) is organizing a WCO Accreditation Workshop for expert trainers on Harmonized System (HS) classification for the Asia/Pacific Region. The Workshop will be organized with financial support from the Customs Cooperation Fund/Korea (CCF/Korea) and held from 19 to 23 January 2026, in Seoul, Republic of Korea. The activity will be conducted in English.

The Accreditation Workshop is designed to develop a pool of expert trainers in the area of HS classification capable of conducting activities at international level in accordance with WCO standards.

It is important to highlight that this is not a training workshop. Instead, it is an accreditation workshop to assess the participants' already acquired knowledge in HS classification, as well as their skills as a presenter and a facilitator.

The Accreditation Workshop will provide an opportunity for staff with high-level knowledge and experience to demonstrate their skills and ability to work as part of an international team.

Candidates who successfully complete this workshop and then deliver an in-country mission will become accredited WCO HS expert trainers. More detailed information about the Workshop is available in Annex I.

You are invited to nominate one or more officers, with a very high degree of competency in HS classification and related WCO tools and instruments, to attend the Accreditation Workshop, noting that the number of participants is limited. The selection criteria are also listed in Annex I.

Funding for the Workshop, including round-trip economy class airfare, accommodation and per-diem for one participant will be provided. A separate nomination form is required for each participant. The nomination form for the Workshop is attached in Annex II.

Nominations should be signed by the authorized official and sent by e-mail in PDF format to the Secretariat (lamia.frigui@wcoomd.org , Jinwook.Choi@wcoomd.org) no later than 12 December 2025. Please note that nominations after this date will not be considered.

Following an evaluation process, which might include a written test during the second week of December, the WCO Secretariat will inform selected candidates and provide pre-reading material by 19 December 2025.

Should you wish to have any further information on the Workshop, please have your staff contact Ms. Lamia Frigui in the WCO, Implementation and Capacity Development

Directorate, (e-mail: Lamia.frigui@wcoomd.org), Mr. Jinwook CHOI in the WCO Implementation and Capacity Development Directorate, (e-mail: Jinwook.Choi@wcoomd.org) and Ms. Ulla Larsson, Policy and Standards Directorate, (e-mail: Ulla.larsson@wcoomd.org) .

Thank you for your ongoing support and cooperation for WCO programmes and our Members.

Yours sincerely,



Ian Saunders
Secretary General