***DRAFT***

**ANNUAL PROCUREMENT PLAN (Goods)**

**Year/2015-16**

|  |  |  |
| --- | --- | --- |
| **Ministry/Division** | Ministry of Finance/ National Board of Revenue (NBR) | |
| **Agency** | National Board of Revenue (NBR) | |
| **Procuring Entity Name & Code** | Project Director/Member (VAT Policy) | NA |
| **Project Name & Code** | VAT and Supplementary Duty Act, 2012 (VAT online) Implementation Project | NA |

|  |  |
| --- | --- |
| **Budget:** | Development |

| **Pkg.**  **No** | **Description of Proc. Package**  **(GOODS**) | **Unit** | **Qty** | **Proc. Method & (Type)** | **Contract Appv. Authority\*** | **Source of Funds** | **Estd.Cost in Lac Taka\*\*** | **Time Code for Process** | **Not Used in GOODS** | **Invite/ Advertise Tender** | **Tender Opening** | **Tender Evaluation** | | **Approval of Award** | | | | **Notification of Award** | | | | **Signing of Contract** | | **Total Time to Contract Signature** | | | | **Time for Completion of Contract** | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | | **14** | | | | **15** | | | | **16** | | **17** | | | | **18** | |
| GD-1  (\*6821) | Lot-1: Project Office equipment ( computer and IT equipment) for PIU staff | Nos | To be decided during procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 10.00  \*\*\* | Planned Dates | x | 01-Aug-15 | 22-Aug-15 | 5-Sep-15 | | 15-Sep-15 | | | | 21-Sep-15 | | | | 18-sep-15 | | - | | | | 18-Nov-15 | |
| Planned Days | x | 0 | 22 | 15 | | 11 | | | | 7 | | | | 28 | | 83 | | | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | |  | | | |  | |
| Lot-2: Project Office furniture | Nos | To be decided during procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 18.50  \*\*\* | Planned Dates | x | 01-Aug-15 | 22-Aug-15 | 5-Sep-15 | | 15-Sep-15 | | | | 21-Sep-15 | | | | 18-sep-15 | | - | | | | 18-Nov-15 | |
| Planned Days | x | 0 | 22 | 15 | | 11 | | | | 7 | | | | 28 | | 83 | | | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | |  | | | |  | |
| GD-2 | Generator for Commissionerate, Divisions | - | - | - | - | - | - | Continuation from 2014-15 | | | | | | | | | | | | | | | | | | | |  | |
| GD-3 | IT Infrastructure  (hardware and Software) | - | - | - | - | - | - | Merged with GD-9 | | | | | | | | | | | | | | | | | | | | 31-dec-18 | |
| GD-4 | Transport Vehicle for PO-Sedan car, Microbus | - | - | - | - | - | - | Completed in 2013-14 | | | | | | | | | | | | | | | | | | | | | |
| GD-5  (6821)  (shifted from 14-15 APP) | Furniture for Commissionerate including Division and Circle and others  Lot 1: Dhaka East and Dhaka South | Nos | To be decided during procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 360.00 | Planned Dates | x | 01-Aug-15 | 22-Aug-15 | 5-Sep-15 | | 15-Sep-15 | | | | 21-Sep-15 | | | | 18-sep-15 | | | | - | | 18-Nov-15 | |
| Planned Days | x | 0 | 22 | 15 | | 11 | | | | 7 | | | | 28 | | | | 83 | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | | | |  | |  | |
| Lot 2- Dhaka North and Dhaka West | Nos | To be decided during procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 360.00 | Planned Dates | x | 01-Aug-15 | 22-Aug-15 | 5-Sep-15 | | 15-Sep-15 | | | | 21-Sep-15 | | | | 18-sep-15 | | | | - | | 18-Nov-15 | |
| Planned Days | x | 0 | 22 | 15 | | 11 | | | | 7 | | | | 28 | | | | 83 | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | | | |  | |  | |
| Lot-3- Comilla, cittagong and Sylhet | Nos | To be decided during procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 400.00 | Planned Dates | x | 01-Aug-15 | 22-Aug-15 | 5-Sep-15 | | 15-Sep-15 | | | | 21-Sep-15 | | | | 18-sep-15 | | | | - | | 18-Nov-15 | |
| Planned Days | x | 0 | 22 | 15 | | 11 | | | | 7 | | | | 28 | | | | 83 | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | | | |  | |  | |
| Lot-4-Rashahi and Rangpur | Nos | To be decided during procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 360.00 | Planned Dates | x | 01-Aug-15 | 22-Aug-15 | 5-Sep-15 | | 15-Sep-15 | | | | 21-Sep-15 | | | | 18-sep-15 | | | | - | | 18-Nov-15 | |
| Planned Days | x | 0 | 22 | 15 | | 11 | | | | 7 | | | | 28 | | | | 83 | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | | | |  | |  | |
| Lot-5- NBR, HQ, Khulna, Jessore and VAT Intelligence | Nos | To be decided during procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 400.00 | Planned Dates | x | 01-Aug-15 | 22-Aug-15 | 5-Sep-15 | | 15-Sep-15 | | | | 21-Sep-15 | | | | 18-sep-15 | | | | - | | 18-Nov-15 | |
| Planned Days | x | 0 | 22 | 15 | | 11 | | | | 7 | | | | 28 | | | | 83 | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | | | |  | |  | |
| GD-6 | Air conditioners for Commissionerate, Divisions, Circles | - | - | - | - | - | - | Continuation from 2014-15 | | | | | | | | | | | | | | | | | | | |  | |
| GD-7 | Office Appliance and spares  Y-3 (2015-16) | Nos | To be decided during procurement | OTM | PD/HOPE | GOB/WB | 20 | Planned Dates | x | 10-Aug-15 | 31-Aug-15 | 14-Sep-15 | | | | 23-Sep-15 | | | 29-Sep-15 | | | | 26-Oct-15 | | | - | | 26-Dec-15 | |
| Planned Days | x | 0 | 22 | 15 | | | | 10 | | | 7 | | | | 28 | | | 82 | |  | |
| Actual Dates | x |  |  |  | | | |  | | |  | | | |  | | |  | |  | |
| GD-8 | Office Stationeries  Yr-3  Lot-1 | Nos | To be decided during procurement | OTM | PD/HOPE | GOB/WB | 05 | Planned Dates | x | 10-Aug-15 | 31-Aug-15 | 14-Sep-15 | | | | 23-Sep-15 | | | 29-Sep-15 | | | | 26-Oct-15 | | | - | | 26-Dec-15 | |
| Planned Days | x | 0 | 22 | 15 | | | | 10 | | | 7 | | | | 28 | | | 82 | |  | |
| Actual Dates | x |  |  |  | | | |  | | |  | | | |  | | |  | |  | |
| Office Stationeries  Yr-3  Lot-2 | Nos | To be decided during procurement | RFQM  (NCT) | PD/HOPE | GOB/WB | 5.00 | Planned Dates | x | 10-Aug-15 | 31-Aug-15 | 14-Sep-15 | | | | 23-Sep-15 | | | 29-Sep-15 | | | | 26-Oct-15 | | | - | | 26-Dec-15 | |
| Planned Days | x | 0 | 22 | 15 | | | | 10 | | | 7 | | | | 28 | | | 82 | |  | |
| Actual Dates | x |  |  |  | | | |  | | |  | | | |  | | |  | |  | |
| GD-9  (6815) | Tax Integrated System | LS | 1 Item | TSTM  (ICT) | CCGP | GOB/WB | 2,3671.89 |  | Continuation from 2014-15 | | | | | | | | | | | | | | | | | | | 31-dec-18 | |
| GD-10 | Printing and publications of awareness building campaign materials like Flyers, Booklets, Banners, Signs Festoons etc  Yr-3-2015-16 | Nos | To be decided during procurement | OTM  (ICT) | CCGP | GOB/WB | 100 | Planned Dates | x | 5-Oct-15 | 26-Oct-15 | 9-Nov-15 | | | | | 18-Nov-15 | | | | 24-oct-15 | | 20-nov-15 | | | - | | 20-jan-16 | |
| Planned Days | x | 0 | 22 | 15 | | | | | 10 | | | | 7 | | 28 | | | 82 | |  | |
| Actual Dates | x |  |  |  | | | | |  | | | |  | |  | | |  | |  | |
| GD-11  (6817) | Assets management software installation | Nos | 1 | OTM  (NCT) | PD/HOPE | GOB/WB | 100.00 | Continuation | | | | | | | | | | | | | | | | | | | | | |
| GD-12 | Printing of training contents and other related documents materials | Nos | To be decided during procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 100.00 | Planned Dates | x | 5-Oct-15 | 26-Oct-15 | | 9-Nov-15 | | 18-Nov-15 | | | 24-oct-15 | | | | 20-nov-15 | | | - | | | 20-jan-16 | |
| Planned Days | x | 0 | 22 | | 15 | | 10 | | | 7 | | | | 28 | | | 82 | | |  | |
| Actual Dates | x |  |  | |  | |  | | |  | | | |  | | |  | | |  | |
| GD-13 | Printing and publications of awareness building campaign materials like Flyers, Booklets, Banners, Signs Festoons etc  Lot-1 | Nos | To be decided during procurement | RFQM | PD/HOPE | GOB/WB | 05 | Planned Dates | x | 5-Oct-15 | 26-Oct-15 | 9-Nov-15 | | 18-Nov-15 | | | | 24-oct-15 | | | | 20-nov-15 | | | - | | | 20-jan-16 | |
| Planned Days | x | 0 | 22 | 15 | | 10 | | | | 7 | | | | 28 | | | 82 | | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | | |  | | |  | |
| Printing and publications of awareness building campaign materials like Flyers, Booklets, Banners, Signs Festoons etc  Lot-2 | LS | 1 item | OTM | PD/HOPE | GOB/WB | 10 | Planned Dates | x | 5-Oct-15 | 26-Oct-15 | 9-Nov-15 | | 18-Nov-15 | | | | 24-oct-15 | | | | 20-nov-15 | | | - | | | 20-jan-16 | |
| Planned Days | x | 0 | 22 | 15 | | 10 | | | | 7 | | | | 28 | | | 82 | | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | | |  | | |  | |
| GD-14 |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reproduction of Act, Rules and other legal documents | LS | 1 Item | OTM  (NCT) | PD/HOPE | GOB/WB | 15.00 | Planned Dates | x | 5-Oct-15 | 26-Oct-15 | 9-Nov-15 | | 18-Nov-15 | | | | 24-oct-15 | | | | 20-nov-15 | | | - | | | 20-jan-16 | |
| Planned Days | x | 0 | 22 | 15 | | 10 | | | | 7 | | | | 28 | | | 82 | | |  | |
| Actual Dates | x |  |  |  | |  | | | |  | | | |  | | |  | | |  | |
| GD-15 | WIFi Internet Routers for PIU |  |  |  |  |  |  | Completed in 2013-14 | | | | | | | | | | | | | | | | | | | | | |
| GD-16 | Facsimile, Scanner etc |  |  |  |  |  |  |  | x | Continuation from 2014-15 | | | | | | | | | | | | | | | | | | | 30-jun-16 |
| GD-17 | Logistics viz. Digital banners, Bag, Folder, Ball point pen, Note book, Toiletries, Catering etc for random internal workshops training, and seminars for NBR Officials  Y-3Lot-1 | Nos | To be decided during procurement | RFQM  (NCT) | PD/HOPE | GOB/WB | 5.00 | Planned Dates | x | 12-Oct-15 | 02-Nov-15 | 16-Nov-15 | | | | 25-Nov-15 | | | | 01-Dec-15 | | | 07-Jan-16 | | | | - | | 20-Mar-16 |
| Planned Days | x | 0 | 22 | 15 | | | | 10 | | | | 7 | | | 28 | | | | 82 | |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
|  | Logistics viz. Digital banners, Bag, Folder, Ball point pen, Note book, Toiletries, Catering etc for random internal workshops training, and seminars for NBR Officials  Lot-2 | Nos | To be decided at the time of procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 11.87 | Planned Dates | x | 12-Oct-15 | 02-Nov-15 | 16-Nov-15 | | | | 25-Nov-15 | | | | 01-Dec-15 | | | 07-Jan-16 | | | | - | | 20-Mar-16 |
| Planned Days | x | 0 | 22 | 15 | | | | 10 | | | | 7 | | | 28 | | | | 82 | |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
| GD-18 | Logistics viz. Digital banners, Bag, Folder, Ball point pen, Note book, Toiletries, Catering etc for random workshops and seminars for public awareness and exchange of views in automation process | Nos | To be decided duringprocurement | OTM  (NCT) | PD/HOPE | GOB/WB | 16.87 | Planned Dates | x | 12-Oct-15 | 02-Nov-15 | 16-Nov-15 | | | | 25-Nov-15 | | | | 01-Dec-15 | | | 07-Jan-16 | | | | - | | 20-Mar-16 |
| Planned Days | x | 0 | 22 | 15 | | | | 10 | | | | 7 | | | 28 | | | | 82 | |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
| GD-19 | National Workshop, Seminars, symposiums for public awareness and exchange of views in automation process  Lot-1: NBR Covering 15,000 person persons during y-2015/16 | Nos | 15 | OTM  (NCT) | HOPE | GOB/WB | 375.00 | Planned Dates | x | 5-aug-15 | 26-aug-15 | 11-sep-15 | | | | 21-sep-15 | | | | 28-oct-15 | | | 25-nov-15 | | | | - | | 30-jun-16 |
| Planned Days | x | 0 | 21 | 15 | | | | 10 | | | | 7 | | | 28 | | | | 81 | |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
| Lot-2: Commissionerates covering 80,000 persons during y-2015/16 | Nos | 40 | OTM  (NCT) | HOPE | GOB/WB | 400.00 | Planned Dates | x | 5-aug-15 | 26-aug-15 | 11-sep-15 | | | | 21-sep-15 | | | | 28-oct-15 | | | 25-nov-15 | | | | - | | 30-jun-16 |
| Planned Days | x | 0 | 21 | 15 | | | | 10 | | | | 7 | | | 28 | | | | 81 | |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
| Lot-3: Division covering 50,000 persons during  y-2015/16 | Nos | 95 | OTM  (NCT) | HOPE | GOB/WB | 341.61 | Planned Dates | x | 5-aug-15 | 26-aug-15 | 11-sep-15 | | | | 21-sep-15 | | | | 28-oct-15 | | | 25-nov-15 | | | | - | | 30-jun-16 |
| Planned Days | x | 0 | 21 | 15 | | | | 10 | | | | 7 | | | 28 | | | | 81 | |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
| GD-20  (4842: Seminar & Workshop) | Internal Workshops and Seminars covering 1000 NBR Staff in  Y-3 (2015-2016 | Nos | 60 | OTM  (NCT) | PD/HOPE | GOB/WB | 670.00  \*\*\* | Planned Dates | X | 5-aug-15 | 26-aug-15 | 11-sep-15 | | | | 21-sep-15 | | | | 28-oct-15 | | | 25-nov-15 | | | | - | | 30-jun-16 |
| Planned Days | X | 0 | 21 | 15 | | | | 10 | | | | 7 | | | 28 | | | | 81 | |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
| GD-21 | Training logistics, materials, honorarium, venues, catering for conducting the training programs  LOT-2 (2015-16) | LS | 1 Item | OTM  (NCT) | PD/HOPE | GOB/WB | 195.00 | Planned Dates | x | 5-aug-15 | 26-aug-15 | 11-sep-15 | | | | 21-sep-15 | | | | 28-oct-15 | | | 25-nov-15 | | | | - | | 30-jun-16 |  |
| Planned Days | x | 0 | 21 | 15 | | | | 10 | | | | 7 | | | 28 | | | | 81 | |  |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
| Training logistics, materials, honorarium, venues, catering for conducting the training programs  LOT-2 (2015-16) | LS | 1 Item | RFQM  (NCT) | PD/HOPE | GOB/WB | 5.00 | Planned Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
| Planned Days | x | 0 | 10 | 0 | | | | 0 | | | | 0 | | | 0 | | | | 10 | |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |
| GD-22 | Random workshops, seminars and training for Business Community awareness and exchange of views in automation process  Y-2 to Y-5 | Nos | To be decided at the time of procurement | DPM  (NCT) | PD/HOPE | GOB/WB | 05.00 | Planned Dates | x | - | - | - | | | | - | | | | - | | | - | | | | - | | - |
| Planned Days | x | - | - | - | | | | - | | | | - | | | - | | | | - | | - |
| Actual Dates | x | - | - | - | | | | - | | | | - | | | - | | | | - | | - |
| GD-23 | Books , magazines and other | Nos | To be decided at the time of procurement | OTM  (NCT) | PD/HOPE | GOB/WB | 5.00 | Planned Dates | x | 12-Oct-15 | 02-Nov-15 | 16-Nov-15 | | | | 25-Nov-15 | | | | 01-Dec-15 | | | 07-Jan-16 | | | | - | | 20-Mar-16 |
| Planned Days | x | 0 | 22 | 15 | | | | 10 | | | | 7 | | | 28 | | | | 82 | |  |
| Actual Dates | x |  |  |  | | | |  | | | |  | | |  | | | |  | |  |