




Government of the People's Republic of Bangladesh
National Board of Revenue (NBR)
Office of the Project Director
Bond Management Automation Project (BMAP)
Alamin Millennium Tower (Level-13), 75-76, Kakrail, Dhaka-1000



INVITATION FOR TENDER (IFT)

1	Ministry/Division	Internal Resources Division (IRD), Ministry of Finance			
2	Agency	National Board of Revenue (NBR)			
3	Procuring Entity Name	Bond Management Automation Project (BMAP)			
4	Procurement Entity Code	223014600			
5	Procuring Entity District	Dhaka			
6	Invitation for	Selection of a Service Provider for File Archiving and Document Management			
7	Invitation Ref No	08.01.0000.056.15.015.20/1111			
8	Date	14.06.2022			
KEY INFORMATION					
9	Procurement Method	Open Tendering Method (OTM)			
FUNDING INFORMATION					
10	Budget and Source of Funds	Development Budget, GoB			
11	Development Partner	N/A			
PARTICULAR INFORMATION					
12	Project/Programme Code	223014600			
13	Project/Programme Name	Bond Management Automation Project (BMAP)			
14	Tender Package No.	GD-3			
15	Tender Package Name	Service Provider for File Archiving and Document Management			
16	Tender Publication Date	15/06/2022			
17	Tender Last Selling Date	30/06/2022			
18	Tender Closing Date and Time	03/07/2022 2:00 PM			
19	Tender Opening Date and Time	03/07/2022 2:30 PM			
20	Name & Address of the Office(s)	Address(s)			
	-Selling Tender Document (Principle)	Office of the Project Director Bond Management Automation Project (BMAP) Alamin Millennium Tower (Level-13), 75-76, Kakrail, Dhaka-1000			
	-Selling Tender Document (Others)				
	-Receiving Tender Document				
	-Opening Tender Document				
21	Place/Date/Time of Pre-Tender Meeting	Conference Room, BMAP office; 26/06/2022; 11 am.			
INFORMATION FOR TENDERER					
22	Eligibility of Tenderer	Detail qualification criteria described in the Tender Document.			
23	Brief Description of Service	Service Provider for File Archiving and Document Management: The objective of this package is to scan all the old essential files and documents and perform data entry for some selected data fields thus archive in the Customs Bond Management System, where almost eleven lac pages of files and documents will be stored digitally (both structured and unstructured data), while ensuring proper and secured management of the sensitive documents during the archiving process.			
24	Price of Tender Document	Tk. 1,000.00 (Taka One Thousand) only.			
25	Lot No.	Identification of Lot	Location	Tender Security (BDT)	Completion Time
	Single Lot	Service Provider for File Archiving and Document Management	Dhaka & Chittagong	8,00,000 (Eight Lac)	As per tender document
PROCURING ENTITY DETAILS					
26	Name of Official Inviting Tender	Mohammad Fyzur Rahman			
27	Designation of Official Inviting Tender	Project Director			
28	Address of Official Inviting Tender	Alamin Millennium Tower (Level-13), 75-76, Kakrail, Dhaka-1000			
29	Contact details of Official Inviting Tender	Phone: +880258316740	Email: bmap@nbr.gov.bd		
30	The procuring entity reserves the right to reject all tenders.				


14.06.2022
Mohammad Fyzur Rahman
Project Director
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