

Government of the People's Republic of Bangladesh
Office of the Project Director
Bond Management Automation Project
Room No.509, National Board of Revenue
Segunbaghicha, Dhaka
www.nbr.gov.bd

Memo No:08.01.0000.56.015.002.18

62(2)

Date: 26/02/2018

Request for Expression of Interest (EOI)
For

Selection of Consulting Firm (International)

1. Ministry/Division : Internal Resources Division (IRD), Ministry of Finance
2. Agency : National Board of Revenue (NBR)
3. Procuring Entity Name : Project Director, Bond Management Automation Project (BMAP).
4. Procuring Entity District : Dhaka
5. Expression of Interest for selection of : Consulting Firm (International) under BMAP
6. Title of Service : Selection of Consulting Firm for Review and Redesign of Bond Admin and Procurement
7. Procurement Sub-method : Quality and Cost Based Selection (QCBS)
8. Budget and Source of Funds : Development Budget, GOB
9. Project Code (if applicable) : 5-1103-5001
10. Project Name : Bond Management Automation Project (BMAP)
11. EOI Closing Date & Time : 29.03.2018 at 2.00 PM (Local Time)
12. Place of Application Submission : Project Director office, BMAP, Room No.509 (Level-04), National Board of Revenue (NBR), Segunbaghicha, Dhaka. Application may be submitted through email.

13. The NBR is seeking an international consulting firm, which would mobilize both international and local consultants to assist them in the review and redesigning of bond administration for automation of Business Process. In addition, NBR is seeking an international consulting firm, which would mobilize both international and local consultants to assist them in procuring the hardware and software necessary for implementing the bond automation.

The Firm will be appointed under "Bond Management Automation Project" in order to achieve 08 (eight) key outputs of that project:

Output 1: Acquisition and installation of a Commercial off the Shelf (COTS) Integrated Bond Automation software to automate the key management functions for bonded warehouse licensees;

*For bond admin
HOD of NBR website
27.02.18*

Output 2: Establishment of a data center to store all bonded warehouse licensee data and provide the platform from which the IT based bond administration system will run;

Output 3: Installation of a voice and data network to enable bond management staff to have access to the IT based bond administration system via their computer terminal;

Output 4: Acquisition of desktop hardware and software for all bond management staff to furnish their work;

Output 5: Establishment of a processing center to digitize all paper forms and image all documents provided by bonded warehouse licensees;

Output 6: Develop procedural manuals and organize training to enable staff to utilize the new Bond administration IT system and business processes.

Output 7: Undertake a taxpayer communications and education program to assist the taxpayers to understand and comply with the new Bond administration and Business procedures.

Output 8: Undertake the re-organization of Bond Commissionerates along with functional lines;

14. The qualifications and experiences of the Consulting Firm required for the assignment are as follows:

Sl No	Particulars of jobs	Requirement of experiences and adequacies
1.	Consulting Firm for Review and Redesign of Bond Admin and Procurement Job Tenure: 24 month (approximately)	<p>This is a national project with utmost importance towards the digital Bangladesh goal so the firm must prove that it has solid technical background and operational strength comprised with international and local experienced Consultants. The consulting firm must also have adequate technical ability, resources, human resources and processes, as such; following are defined as minimum eligibility criteria.</p> <ol style="list-style-type: none">1. Minimum 10 (ten) years' proven experience in ICT;2. Experience in development of at-least 3(three) large-scale web-based application/large-scale process automation/ERP/Inventory Management System in public sector;3. Integration experience with large scale databases like NID database, RJSC database, Tax Systems etc. will be given preference;4. Must have at least 2 (two) work order with minimum value of 3(three) crore in a single contract in public sector in last 5 (five) years;5. Have experience in administrating and managing 24/7 software application with standard data center facilities in public sector;6. Up -to- date Company Profile including Professional manpower, Trade License, Income Tax Certificate, VAT Reg. Certificate and current Bank Solvency Certificate;7. Consulting Firm may express their interest in JV/Consortium/Associations. <p>The consulting firm must submit authentic evidence to prove the eligibility criteria.</p>

The Project Director, Bond Management Automation Project (BMAP), NBR now invites eligible Firms to apply for the job. Firms are invited to provide information indicating that they are qualified to perform the services (complete documents for eligibility with other details as required as per the Application Forms). A shortlist of firms will be prepared upon evaluation of EOIs of the eligible applicants and "Request for Proposal" document will be issued in their favor.

International Consulting Firm will be selected using the selection of QCQB sub-method in accordance with the Public Procurement Act 2006 and Public Procurement Rule 2008. It is expected that the services will be commenced in **May, 2018**.

The Client reserves the right to accept or reject any/all Expression of Interest (EOI).



(A.F.M. Shahriar Molla)

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Copy forwarded for kind information:

1. The Director General, Central Procurement Technical Unit (CPTU), IMED, Block No-12, 2nd Floor, Sher-e-Bangla Nagar, Dhaka-1207. He is requested to publish this notice on CPTU website on 28th February 2018 or earliest.
- ✓ 2. System Manager, He is requested to publish this notice on NBR website.
3. PS to Chairman, National Board Of Revenue. Segunbaghicha, Dhaka.
4. The Manager (Advertisement), *The Daily Star*- He is requested to publish this notice for 01 (One) Day in inner page before 28th February 2018 (Size as small as possible but not less than 15" x 3 column).
5. The Manager (Advertisement), *The Daily Ittefaq*- He is requested to publish this notice for 01 (One) Day in inner page before 28th February 2018 (Size as small as possible but not less than 15" x 3 column).