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**REQUEST FOR EXPRESSIONS OF INTEREST (REOI) FOR  
SELECTION OF INTERNAL AUDITOR (Individual Consultant Selection) (National)**

**Project Title:** Loan 4178-BAN: South Asia Subregional Economic Cooperation Integrated Trade Facilitation Sector Development Project: NBR Part

**Assignment:** Selection of Internal Auditor

**Package No:** NBR/CS-03

1. The Government of People's Republic of Bangladesh has received a loan [Loan 4178-BAN] from the Asian Development Bank (ADB) to partly finance the South Asia Subregional Economic Cooperation (SASEC) Integrated Trade Facilitation Sector Development Program (SDP). The National Board of Revenue (NBR) under the Internal Resource Division of Ministry of Finance and the Bangladesh Land Port Authority (BLPA) under Ministry of Shipping will implement the project part of the SDP, which will build Integrated Land Customs Stations (LCSs) and Land Ports (LPs) at Akhaura, Sonamasjid, Tamabil border-crossing points (BCPs), and prepare detailed designs of the central customs facilities, and integrated LCSs and LPs at other BCPs. Part of project financing will be used to engage an Internal Auditor for the NBR Part of the project.
2. The PIU of "SASEC Integrated Trade Facilitation Sector Development Project: NBR Part" ("**the Client**"), now invites Expression of Interest (EOI) in English from eligible national consultant ("**the interested Consultant**") for selection of "Internal Auditor"
3. The scope of the consulting services ("**the Services**") is to carry out internal audit for full financial year on semi-annual basis in accordance with the relevant national & international standards of auditing and will include such tests and controls as the auditor considers necessary under the circumstances as outlined in the Development Project Proposal (DPP) of GOB and Project Administrative Manual (PAM) of ADB.
4. The objectives of the internal audit are to (i) review the adequacy of the project financial management arrangements, and (ii) provide the project management with timely information on financial management aspects of the project to enable appropriate corrective / follow-up action. The Internal Auditor shall be responsible for internal checks and controls to ensure credibility and efficacy of the systems/procedures for project management aimed at transparency and compliance to the relevant guidelines/rules. Details tasks and responsibilities of Consultant are available in Terms of Reference (TOR) of the Services.
5. The individual consultant should provide information demonstrating that he/she has the required qualifications and relevant experience to perform the Services. The key qualifications and experiences of the consulting required are as follows:
  - i. Must be a Qualified Chartered Accountant/ Certified Internal Auditor;
  - ii. Should have preferably, minimum 10 years of progressive experience related to auditing in public/private, preferably, development sector; and
  - iii. Experience of preparing accounting and audit statements/reports for large projects, preferably foreign/donor funded projects.
  - iv. Excellent command on MS Office and relevant Accounting Software.



6. Expected date for commencement of the Services is January 2024 and it is to be implemented over 48 calendar months from the commencement date with the consultant providing intermittent inputs. Country of eligibility for national consultants is same as country of assignment (Bangladesh).
7. The individual consultant will be selected in accordance with the Individual Consultant Selection (ICS) method following the Asian Development Bank (ADB) Procurement Policy (2017, as amended from time to time) and the Procurement Regulations for ADB Borrowers (2017, as amended from time to time).
8. According to the latest ADB procurement regulations, the REOI for this service has been published electronically in the ADB Consultant Management System (CMS) which can be accessed through the following link:

[https://selfservice.adb.org/OA\\_HTML/adb/xxcrs/jsp/ADBCsrnFwd.jsp?sel=193407](https://selfservice.adb.org/OA_HTML/adb/xxcrs/jsp/ADBCsrnFwd.jsp?sel=193407)

The interested consultants are hereby advised to access the REOI through the above link. If any contradiction is found between ADB CMS website notice and newspapers & other website notice, the information on CMS notice shall prevail. The consultants shall have to submit their EOIs electronically through the ADB CMS by **11:59 PM (Manila local time) on 19 November 2023**. For technical inquiries/assistance, the interested consultants may seek advice by emailing to the following email address: [cmshelp@adb.org](mailto:cmshelp@adb.org).

9. Offline submission of EOIs is **NOT allowed**.
10. The Consulting services contract award and signing will be subject to ADB's approval. The EOI submitted by a consultant will be rejected if he/she has been debarred by GoB or the ADB.
11. Further information can be obtained at the address of the undersigned given below during office hours preferably by email.
12. The Client will not be responsible for any costs or expenses incurred by the consultant(s) in connection with the preparation or submission of the EOI.
13. The Client reserves the right to accept or reject any proposal without assigning any reason.

  
29/10/23  
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